



Yellow Submarine AGM – Monday, 20th September 2021
7pm, Yellow Submarine – 12 Park End Street, Oxford OX1 1HH & on
Zoom

Attendees & Apologies

YS Trustees – Emma Anderson, Barnaby Lenon, Kathy Liddel (Zoom), Mena Remedios (Zoom), Tim Hamer (Zoom), Oni Chowdhury, Rhian Cadvan-Jones, Toby Staveley

YS Staff – Kate Sankey, Anna Cheetham, Alice Margey, Annie Baker, Becs Lay, Jack Barnett, Ella O'Brien, Toria Redwood (Zoom), Scarlett Cockerill (Zoom), Sophie Williamson (Zoom), Charlotte Renard (Zoom), Lauren Coles (Zoom), Rachel Grenville-Hunt (Zoom), Beth Simpson (Zoom), Rachael Blakey (Zoom)

YS Volunteers – x2 volunteers attended in-person (AB & CV) and x2 volunteers attended on Zoom (TSW & DM)

YS Members and Families – Number of families watching via zoom monitored by JB throughout the meeting; x3 members also attended in-person

Apologies – Some families/members got in touch in advance of the meeting to share they were not able to attend. They were directed to share their feedback via <https://www.yellowsubmarine.org.uk/yellow-submarine-2021-agm/>

Meeting Open

KS

Welcome, housekeeping and lists agenda for evening.

Introduces trustees and reminds attendees that they will be standing for re-election this evening. Introduces TS as the new replacement for RCJ (dependent on vote).

Explanation of what the trustees roles are within Yellow Submarine

Chair's Report

NB. The minutes from the last AGM (November 2020) were agreed in advance by the trustees

RCJ

Introduces herself and explains what an AGM is for: reviewing what YS have been doing, checking YS are upholding promises to members, looking into the future and continuing what YS is good at and ensuring YS are meeting members needs and wants.



Yellow Submarine AGM – Monday, 20th September 2021
7pm, Yellow Submarine – 12 Park End Street, Oxford OX1 1HH & on
Zoom

The intention with YS projects is to build members skills from children to adults and increase their capability to meet the world.

At the last AGM it was promised YS would partner with other like-minded organisations, this is something made difficult by the pandemic but we have done and will continue to do in the future. There was a lot of festive fun online that saw organisations joining together, members in the audience commented on how much they enjoyed this and how fun it was.

Members were asked what they wanted more of in the last AGM, there was lots of feedback for more activities at Hill End, day trips, socialising opportunities and holidays. YS has met these wishes with lots of activity days at Hill End over the summer, more trips out into the community now COVID restrictions have eased and also lots of online activities during lockdown. Special thank you to JB for playing a big part in online activities and entertainment.

YS recognised it is difficult to come together after periods of isolation. Restart has been important to help members build confidence to step back into the world after lockdown.

Cafes have been good at shifting and changing with the times to ensure they always have an offer despite COVID restrictions. For example, moving the Life Changing Bakes online and thriving. These cafes are also vital as they train members and help them build skills for life and future work. YS has worked hard to support trainees get through the scheme and into work beyond YS.

YS recognises that access can be difficult as there is not a lot of space in our current properties. Uncertainty around the time we have with properties so need to ensure the spaces are being used in the best way and always looking into the future that YS can keep them. It is exciting that YS have the opportunity to expand to Abingdon. It is taking a long time due to COVID but it will be a big part of YS in the coming year. There will be plenty of space for activities and offices. It is also a great opportunity to partner with other organisations – watch this space!

YS is known by others as a well-regarded organisation, having this presence is really critical in terms of both funding and being accessible for members. YS will continue leading by catering to member's needs, listening and responding to feedback.

Financial security is important, during COVID there was worry over cafes, activities and offices shutting but YS have done phenomenally. Grants and funding continued and they didn't require YS to do more in the difficult times which has made YS stronger. YS is grateful to all grant funders and fund givers for their support.



Yellow Submarine AGM – Monday, 20th September 2021 7pm, Yellow Submarine – 12 Park End Street, Oxford OX1 1HH & on Zoom

Staff have been amazing at supporting members and doing things behind the scenes to ensure the sustainability of YS. YS has 542 members, 36% of which were active in the last year, most likely not attending due to COVID. Staff have been connecting with people across Oxfordshire, encouraging and nurturing non-active members to build trust with YS and join activities, and encouraging active members to stay.

YS is fortunate that 60% of the funding is unrestricted, meaning YS can choose how to spend money to most suit members. There is also a mix of funding sources so YS is not reliant on one income. Money can be invested into new properties, programmes and allows YS to be ambitious and grow. Thank you to Alice for her hard work.

Treasurer's Report

- Accounts 2019/20 (Available on Yellow Submarine's website: https://www.yellowsubmarine.org.uk/wp-content/uploads/2021/04/yellow_submarine_signed_accounts_ye_june2020.pdf); these have been submitted to Companies House and the Charity Commission

The Yellow Submarine financial year runs from July 1st to June 30th.

TH (via Zoom)

YS is a great organisation that is lucky to have a great team, from volunteers to full time staff. It attracts support and publicity which reflects in the financial performance of the charity, despite COVID. There was nervousness surrounding lockdown with things closing and staff on furlough but as YS is balanced with a variety of incomes with a choice how to spend them, it has pulled through remarkably well.

Most recent income has been £800,000 for the past two years. YS excelled in the last year despite COVID, at the end of the last finance year it was £150,000 higher than the amount that went out. YS has been supported by the government furlough scheme meaning we could retain staff despite café closures and restricted operation.

The work YS does means it can tap into other sources of support such as fundraising, grants (including national lottery) and some one-off and regular donations. Supporters know they are getting value for money as YS fulfils promises.

YS is not just weathering the storm it has proved to be resourceful, finding big organisations for support and with cash in the bank we can have confidence to continue life changing work. YS is in a very strong position to expand with new sites



**Yellow Submarine AGM – Monday, 20th September 2021
7pm, Yellow Submarine – 12 Park End Street, Oxford OX1 1HH & on
Zoom**

and new opportunities for members. Going into the next financial year, YS will spend the budget, realise new ambitions, and go from strength to strength.

Member comment – 'There is no stopping us!'

Election of committee members

| Proposed board of trustees for 2021-22 | |
|---|--------------------|
| Toby Staveley (Chair) | Kathy Liddell |
| Tim Hamer (Treasurer) | Mena Remedios |
| Barnaby Lenon (Deputy Chair) | Oni Chowdhury |
| Emma Anderson | Rhian Cadvan-Jones |

Thank you to the trustees; for more details about Yellow Submarine's trustees see - <http://www.yellowsubmarine.org.uk/about-us/trustees/>

BL

RCJ is leaving as chair but will continue as a trustee. She carried a lot of responsibility and has given a lot of her time the last few years. RCJ is a wise person, eminent in her own world of work, and her skills to manage people have allowed YS to make good decisions and grow. She is a warm person and trustees and staff have enjoyed working under her leadership.

RCJ presented with gift from YS member.

Unanimous vote for all trustees to stay.

Vote for the chair, TS started YS and knows everything there is to know about it!

Unanimous vote for TS as new chair.

TS

Very excited and nerve-wrecking to be back. A big thank you to RCJ, it is touching to see how much YS has flourished, despite COVID. YS is only as strong as the staff, volunteers and trustees.

Ambitions are to keep members at the heart of everything we do. Make decisions with our values of respect, kindness and compassion in mind.



Yellow Submarine AGM – Monday, 20th September 2021 7pm, Yellow Submarine – 12 Park End Street, Oxford OX1 1HH & on Zoom

Encouraging members to communicate their needs and dreams so we can fulfil them! TS is going to make an effort to build relationships with everyone, including spending time volunteering on member activities.

TS is proud and humble to be back and hopes to make the next few years for YS a success.

Member comment: Thank you so much Toby for coming back, we are really glad. We will support you into the future!

Feedback & Questions

AC

What has everyone enjoyed over the past year, what has been successful?

Member comments:

- YS has helped members gained confidence to go back into the community post lockdown.
- Really enjoys days at HillEnd, places to explore and feels safe.
- Holidays in the past have been amazing, would really like to see them back again.

AC – commits to planning future holidays when COVID restrictions allow this.

- Loved outdoor escape room
- Witney hub days were great
- Adult party was a summer highlight
- Enjoyed online classes, moulding clay
- Enjoying outside activities with friends
- Enjoyed being back in person at clubs after being on Zoom for so long
- In person interactions
- Restart has helped with anxiety, easing back into socialising in small groups of 6 with safe social distancing.

AC – let's look to the future now. Space has been a struggle for YS. Need things to be accessible, places people can be confident to be themselves, can be messy without worrying. The strategy is to extend our offer and our space.

Abingdon Charter Building

Owned by South Vale, we can move in post vaccinations so is taking longer than anticipated but we have received the go ahead and now in talks with architects,



Yellow Submarine AGM – Monday, 20th September 2021
7pm, Yellow Submarine – 12 Park End Street, Oxford OX1 1HH & on
Zoom

transitions by design. Members are going to be involved in designing the space, injecting YS personality into the building!

The space will be a community hub and will be available to likeminded organisations to use which will also give volunteering opportunities for members.

AC gives reassurance YS will be keeping current spaces and expanding into Abingdon space.

Feedback for Abingdon Hub

Feelings – when you are in a space how do you want it to make you feel?

- Welcome
- Happy
- Safe
- Excited
- Relaxed
- Chilled
- Inspired
- Calm
- Humour

Activity – what do you want to be able to use this space for?

- Dancing
- Dj kit
- Music
- Area for sports
- Small meeting rooms for chats and catch up
- Kitchen for cooking classes
- Space for meditation/yoga
- Story time place

Stuff – we like things! What do we enjoy filling our space with?

- Comfy chairs
- Lego
- Make up
- 'love seat'
- Tv
- Books
- Art materials
- Tennis table
- Pool
- Soft lighting (not florescent!)



**Yellow Submarine AGM – Monday, 20th September 2021
7pm, Yellow Submarine – 12 Park End Street, Oxford OX1 1HH & on
Zoom**

- Disco lights
- Football table

Dislikes – what do you not want to see in the space?

- Florescent lighting
- Flickering lighting
- Dark or bright lighting
- Low ceilings
- Doesn't like plain walls in oxford
- No odd angle walls
- Too hot or too cold
- Echoes
- Too many stairs
- Clutter

AC – thanks for everyone's feedback. The architects will be hosting a consultation, and everyone will be invited to share their opinions, this feedback will be a starting point for them. 2022 will be a big and great year!

AOB

N/A